



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Jim Krolczyk
VICE-CHAIRPERSON
Ken Hilliard

Duane Anderson
Ervin Kowalski
Glenn Lottie
Carl Rutske
Richard Schmidt

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

DRAFT

PUBLIC SAFETY COMMITTEE

Friday, January 6, 2012
8:30 A.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

REPORT

Members Present: Ken Hilliard, Chair; Carl Rutske; and Glenn Lottie

Members Absent: None

Others Present: Thomas Kaminski, County Controller/Administrator; Dale Kowalkowski, Sheriff; John O'Hagan, Undersheriff; Lt. Ken Falk, Emergency Management Coordinator; Ken Grabowski, Manistee News Advocate; and Rachel Nelson, Administrative Secretary

The meeting was called to order at 8:30 A.M.

ITEMS REQUIRING BOARD ACTION

None.

ITEMS NOT REQUIRING BOARD ACTION

Sheriff Kowalkowski stated that he attended the Kaleva Village Council Special Meeting/Public Forum on December 15, 2011. The meeting was held to discuss crime in and around the Village of Kaleva. The Sheriff noted that a lot of the issues in the Village have not been reported, but he hopes to improve the situation.

The Sheriff and Undersheriff presented information regarding overtime due to less presence by the Michigan State Police in Manistee County (APPENDIX A). This is overtime that is in addition to what is normally required. The Sheriff stated that he and the Undersheriff are working on a plan to address this issue, and should have a preliminary plan to present at next month's Committee meeting.

Mr. Kaminski stated that he and the Sheriff met with Deborah Green, President of the Manistee County Humane Society, regarding the lease agreement between Manistee County and the Manistee County Humane Society. Correspondence dated December 27, 2011, from Ms. Green (APPENDIX B) outlines the changes that she would like to see in the new lease. The Sheriff and the Committee agreed with the changes and directed Mr. Kaminski to request a draft lease to be reviewed at the next Committee meeting.

Sheriff Kowalkowski informed the Committee that "A Child is Missing" program will soon be available in our area. This is a free national program to help locate missing children, the disabled and elderly. The program can work in conjunction with an Amber Alert, but can also be used in instances where the child doesn't qualify for an Amber Alert. The program works with Central Dispatch, and one number is called which prompts a mass call to up to 1,000 phone lines in the area per minute.

The Sheriff stated that on November 13, 2011, Evelyn Daniels called to report that her dog was lost. Later in the day, someone found her dog and called, but due to a shift change, the connection wasn't made and Ms. Daniels' dog was impounded. Ms. Daniels called the next day and discovered that her dog was there and had to pay \$40 (\$30 for impound plus \$10/day). The Sheriff and Undersheriff felt that Ms. Daniels should be reimbursed due to the mistake that was made. The Committee agreed and directed the Sheriff to submit a voucher to County Administration for Ms. Daniels' reimbursement.

Lt. Falk stated that Manistee County has submitted Region 7 grant applications for WENS, 8 computers for the EOC, a flare for the marine boat, a flare for the City of Manistee Police Department, and binoculars for all law enforcement vehicles in Manistee County.

Mr. Lottie stated that he was told that in an emergency situation, the County Board Chair would be at the EOC to authorize any emergency funds that would need to be spent. Mr. Lottie wondered what gave authority to the Board Chair to do so, and if there were any limits. The Board Chair would request a State of Emergency, but if it's denied, there would be no reimbursement of the emergency funds that were spent. The Sheriff will find the statute and provide the details on this information.

Lt. Falk stated that he's grateful for the Local Revenue Sharing Board Grant, which funded a generator at the Onekama school, which can be used as an emergency shelter. There are 10-12 shelters in the County, but only two have backup power.

The Public Safety Committee meetings will be held on the second Tuesday of the month at 2:30 P.M. for the 2012 calendar year in the Board of Commissioners meeting room.

The meeting adjourned at 9:40 A.M.

Ken Hilliard, Chairperson

Glenn Lottie, Commissioner

Carl Rutske, Commissioner

Additional Overtime /Financial Breakdown
(10/1/11 thru 12/31/11)

Reason for Overtime:

- No MSP Car (If we only have one working, we supply back up for that deputy)
- 1 MSP Car during a window when we don't have a car
- MSP Cars unavailable (at Hospital, Jail, etc)
Our night car comes in early to go on transport to be back in time before MSP gets off duty because there would be no car on in the county.

Deputy/Sergeant Average Pay: Reg: \$22.14 hr x 1.5 = OT: \$33.21 hr

(\$20.30 + \$21.68 + \$22.72 + \$23.86 = \$88.56)
\$88.56/4 = \$22.14 hr

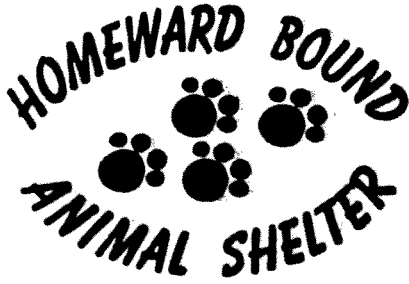
Benefits:

\$33.21 hr x .2368 = \$7.86 hr

FICA	.0765%
WC	.0353%
Unemployment	.0050%
Retirement	.1200%
Total (Estimate)	.2368%

\$33.21 ot rate + \$7.86 benefit rate = **\$41.07 hr**

As of December 31, 2011	86.5 hrs @ \$41.07 hr (avg) =	\$3,552.56 (Approx)
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(APPENDIX B)

MANISTEE COUNTY HUMANE SOCIETY

736 PAWS TRAIL • MANISTEE, MI 49660
231.723.PETS (7387)

December 27, 2011

Dear Mr. Kaminski,

As per our phone conversation last week, I am proposing the following be included in the new contract between Manistee County and the Manistee County Humane Society.

Manistee County Humane Society would like to propose a new contract for 2012-2013 that contains the following provisions:

1. Waste management and snow plowing be added to the monthly utilities that the County is billed at the 30% rate. The approximate total cost of these services for 2010 was snowplowing- \$ 1050, and waste removal-\$ 2400; the County's share at 30% would have been \$1035. These additions would start with the January 2012 bill.
2. A fee of \$30 per day for the cleaning of the Animal Control area by shelter employees when the Animal Control officer is not available, beginning January 1, 2012.
3. Due to the fact that there has been no rent increase since 2009, we would like to also propose that the rent for 2012-2013 fiscal year be increased by 4% (approximate increase \$880/yr.). In consideration of the County's budgeting process, the base rent shall remained at the present rate of \$1834.63 per month until the beginning of the County's 2012-2013 fiscal year.

Manistee County and the Manistee County Humane Society have had a great working relationship in the past. We value this relationship very much and the important community service that it provides. Having a current contract agreement in place will assure that this great relationship continues and that together we continue to provide an important and valuable community service to the residents of Manistee County

Deborah Green, President

Manistee County Humane Society

906 440-6770